**Coldbrook & District Home and School Association**

**March 18, 2013**

**Minutes**

1. **Call to Order**

 Co-President, Erin Beaudin called the meeting to order at 6:40 p.m. with eleven members in attendance.

1. **Approval of Agenda**

 It was moved by Sharon Baxter and seconded by Natasha Cairns that the agenda be approved as presented. Motion carried.

1. **Approval of Minutes (from February 25, 2013)**

 It was moved by Pam McCready and seconded by Julie Warren that the minutes from the meeting held on

 February 25, 2013 be approved as presented. Motion carried.

1. **Business Arising from the Minutes**

 Ramp – project is on the capital budget and Jean Corporon will ask the Board about it.

 Sign – Jean Corporon has put a work order in to have it looked at and will follow up.

 Home and School and Parental/School Engagement – at the last H&S meeting, discussion was held on the frustration of the current function and role of the H&S and the lack of staff and parent participation. Co-Presidents, Charlene Park and Erin Beaudin, met with Jean Corporon regarding this issue. Staff have been reminded of the H&S meetings and that funds are available. Jean Corporon expressed that staff do appreciate what the H&S does for the school and that lack of attendance is common in all schools. Each year the requirement for funds are different.

 Discussion was held on having quarterly meetings rather than monthly meetings. Consensus felt that having monthly meetings was preferably to keep parents informed of school information.

 Discussion was also held on changing things so that it is determined what to fundraise for in June for the next fundraising year. Once it is determined how much fundraising is required, fundraisers could be determined.

 Jean Corporon will ask staff to brainstorm for effective ways for H&S to continue.

 Conversation was held on having an event for parents, students and staff that is not a fundraiser, but rather a community event. H&S’s goal is to have a spring event in May or June as a community event such as a movie night or street dance. It was decided to have a movie night in May and a dance in June. Vicky will check with the Lions Club to find out if they will help with the use of the drive-in.

 Erin Beaudin mentioned that names for the Executive are needed by the June meeting.

1. **New Business**

 It was mentioned that newsletters are not on the website. Jean Corporon will look after this.

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1. **Principal’s Report**

 Jean Corporon reported that students have earned over 3,000 cougar paws since the beginning of the school year, for which students have had two school wide celebrations to acknowledge their achievement. Weekly draws are made to reward students for good behavior. Nine names are drawn for smaller rewards and one is drawn for a bigger reward. Staff are in the process of revamping the PEBS system with the hopes of having it fully implemented in the upcoming school year. A PEBS video was presented by some grade 7 students and Mr. Barbour.

 The Healthy Promoting Schools committee is in the process of organizing an after school program for students in grades P-2 and 3-5. The committee is also in the very beginning stages of preparing a garden for planting. The plan is to start small but eventually establish a viable garden with storage and benches.

 Some students in grades 7 and 8 participated in a one day hockey tournament. The students represented the school in a positive and respectful manner and had a great time.

 There are three grade 8 students currently working on a new sign for the school. This is a project over and above their classroom responsibilities and Mr. Elliott is providing support for these students.

 Staff have determined possible areas to focus on and to develop goals with the (CSI) Continual School Improvement. Writing, more specifically ways to engage boys to assist with developing and improving their writing skills, and math numeration have been areas identified. Focus will also be placed on enhancing technology.

 There are 54 new primary students registered. The school will be down a class as three grade 8 classes will be moving on this year and 54 students is not enough to create a third classroom. Jean Corporon’s goal is to provide the same programming that is currently being offered.

1. **Correspondence**
2. Bank statement
3. Canadian Foundation Awards information packet
4. **Financial Report**

 The financial report for March 18, 2013 was presented showing a balance of $11,663.28 with $3,352.78 designated for on-going support for 2012-2013. It was moved by Natasha Cairns and seconded by Tanya Gencarelli that the financial report for February 25, 2013 be approved as presented. Motion carried.

 Jean Corporon presented a letter requesting funds of $2,304.70 for a 12’x16’ electronic screen and chair silencers for the French classroom upstairs at a cost of $250.

 It was moved by Sharon Baxter and seconded by Julie Warren that the H&S spend $2,304.70 for a 12’x16’ electronic screen and $250 for chair silencers for the French classroom. Motion carried.

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 There has been a generous donation of $5,000 from Jim Rose in memory of his wife who passed away five years ago. The donation was made to support and enhance technology in the school. The decision was made to purchase two additional notebook labs. These labs require carts to store the notebooks and the plan is to purchase at least 15 for each cart. Technology is a big part of the school improvement plan and the goal is to enhance resources and organize these resources for easy management and access. The school would like to have a lab at each grade level but one for each class would be ideal. The carts have been priced at $1,054.00 each. H&S will look at donating funds for the notebook carts next year.

It was moved by Erin Beaudin that the meeting be adjourned at 8:00 p.m.

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Co-Presidents Secretary

Erin Beaudin and Charlene Park Sharon Baxter